

**CITY OF KANDIYOHI
MEETING OF COUNCIL
August 17, 2026**

The Kandiyohi City Council held their regular meeting on Monday, August 17, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were: Mayor Jon Lindstrand; Council Members Scott McGillivray, Jeff Clark, and Spencer Hunt; Public Works Supervisor, Brandon Huls; and Clerk/Treasurer, Julie Woltjer. Absent: Council Member Toby Giese and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Ryan Odden from Moore Engineering, Shawn Klinghagen, Lauren Berghuis, Josh and Abby Larcom, Paul Harju, Fenil Patel, Steve Lueders, Maury Erickson, Joe Vlaminck, Brad Haward, and Steve & Sharon Onnen

Pledge of Allegiance

CONSENT AGENDA:

Approval of August 3, 2026, Council Meeting Minutes
Claims List(Payments) for August 17, 2026

Department Reports:

- Overtime Reports: Overtime reports for August 7, 2026, and August 14, 2026, payrolls were presented to the Council for review. Overtime for both pay periods was due to Afterhours Resident Calls.
- July 2026 Water and Sewer Report
 - Gallons of Fresh Water Pumped 858,000
 - Gallons of Wastewater Pumped 1,364,000

Council Member Clark motioned to approve the Consent Agenda Items. Council Member Hunt seconded the motion, motion carried.

PUBLIC FORUM

Southside Business Access: Steve Lueders requested an update regarding continued access issues affecting five businesses along Pacific Street and McDermott Avenue. Ryan Odden and Public Works Supervisor Huls explained that delays were partly due to damage to a private electrical line that was unmarked and unknown to the City, as it was located on private property and was not a utility line that would normally be marked through the standard utility locating process. Additional delays were due to required concrete curing time and road reconstruction near the damaged area. Pacific Street is expected to reopen from 5th Street once the concrete has been cured, with full access anticipated within approximately two weeks.

Gas Station Probe Monitor: Mr. Patel from Kandi Mart discussed concerns regarding damage to a probe monitor on his property that he believes may be related to construction activity. Council discussed the matter and directed the Clerk to contact the City Attorney for guidance on how the City should proceed. Motion by Council Member McGillivray, second by Council Member Clark. Motion carried.

Potential Lost Revenue Claims: Mr. Patel and Mr. Lueders raised concerns regarding potential lost business revenue due to construction-related access restrictions and questioned whether the contractor may bear responsibility. It was noted that, according to the contractor, access to the affected businesses was available for the majority of the construction period. Council Member McGillivray motioned to direct staff to consult with the City Attorney regarding the potential lost revenue claims by affected businesses. Council Member Clark seconded the motion, motion carried.

7th Street Elevation and Drainage Concerns: Residents raised concerns regarding changes in street and curb elevations along 7th Street, including drainage toward neighboring properties and the installation of high-back curb rather than drive-over curb. Ryan Odden acknowledged the concerns and stated that Moore Engineering will review the elevations and drainage in the area and evaluate practical solutions before paving is completed.

REPORTS OF OFFICERS

Flower Beds: The Council and City Staff would like to recognize and thank Karen Strouth and Janet Roemeling for volunteering their time to weed the flower beds at Bell Park and across the street. Their efforts are greatly appreciated, and the flower beds look wonderful.

Public Works Vacation: The Council approved Public Works' vacation request for August 31 through September 3.

Park Accessibility Grant: The Kandiyohi County EDC notified Clerk/Treasurer Woltjer of a grant opportunity through the Minnesota River Area Agency on Aging(MNRAA) offering up to \$11,500 for park accessibility improvements. The grant application has been prepared, and Council approval was requested to submit the application prior to the August 24 deadline.

Dog Licensing and Compliance: The Council discussed concerns regarding unlicensed dogs and compliance with the City's dog ordinance. It was noted that only a small number of dog licenses have been issued this year and that enforcement requires an ordinance complaint violation form identifying specific properties to be filed with the city. Clerk/Treasurer Woltjer will post reminders at City Hall on the City website, and on the community board regarding dog licensing requirements and the importance of reporting violations.

Kandi Night Out: National Night Out was reported as a great success with high attendance.

UNFINISHED BUSINESS

Park Shelters: Council is still reviewing options for shelters.

NEW BUSINESS

Moore Engineering Update: Ryan Odden from Moore Engineering was present to discuss updates on the construction and funding.

a. 20912A – Street Project

- **PFA Funding Update:** Ryan Odden reported that the PFA contracts have been executed and signed by the Mayor, allowing project funding to begin. With remaining USDA Rural Development funds committed to current contractor pay applications, upcoming project costs will transition to PFA funding. Delays in completing the PFA agreements were attributed in part to staffing changes at the state level. No Council action was required.
- **Construction Items:** The Council discussed several ongoing construction items, including the retaining wall located within the right-of-way, curb and gutter concerns, and the previously unidentified private electrical line damaged during construction. Additional review and coordination will continue as needed.

b. 20912B – Water Tower Project

- **Contaminated Materials Remediation:** Ryan Odden provided an update on petroleum-contaminated soil discovered during the Water Tower project and reviewed MPCA requirements for remediation, including continued testing and proper disposal of contaminated soil and water. Council Member McGillivray motioned to approve the Work Change Directive and authorize the Mayor and Clerk/Treasurer to sign the necessary documents. Council Member Clark seconded the motion. Motion carried. The City will pursue available MPCA PetroFund reimbursement for eligible remediation costs.

- c. **20912C & 20912D – Preliminary Engineering Report Update:** Ryan Odden reported that USDA Rural Development State Engineer Ryan Riekman is requiring an updated Preliminary Engineering Report (PER) for the next phases of improvements. Portions of the original PER may be reused and updated rather than completing an entirely new report. Council Member McGillivray motioned to authorize Moore Engineering to track the work as a separate milestone under the City's General Engineering Agreement, with costs anticipated to be reimbursable through project funding. Council Member Clark seconded the motion. Motion carried.
- d. **20912C – Water Treatment Plant:** Moore Engineering has begun gathering well information and completing the previously approved hydraulic study to determine the most appropriate location for the future Water Treatment Plant and wells. The area near the City maintenance shop was identified as the primary location to further evaluate for the treatment plant and test well. Moore Engineering will continue evaluating the site and report back as additional information becomes available.
- e. **20912D – Street and Utility Engineering Agreement:** The Council discussed the Moore Engineering agreement for design and bidding services for the next phases of street and utility improvements. More than \$8 million in federal and State grant funding has already been secured toward the future improvements, and the City will continue pursuing additional grant opportunities to help reduce the overall cost of the project.
- The City is also completing a comprehensive financial analysis with David Drown and Associates to evaluate affordability and the City's ability to proceed and to help address concerns raised by residents and business owners. The City has also discussed affordability with USDA Rural Development, including the possibility of scaling back or modifying portions of the proposed improvements as necessary to keep the project financially feasible.
- Council Member Clark motioned to approve the engineering agreement with Moore Engineering for Project 20912D. Council Member McGillivray seconded the motion. Motion carried. Approval of the engineering agreement authorizes engineering work only and does not commit the City to construction of the project.
- f. **Additional Project Items:** Moore Engineering confirmed that future engineering will include necessary DNR permitting for storm drainage near First Street. The sewer pond system also continues to be explored for feasibility and cost-effectiveness, with no Council action taken at this time.

ANNOUNCEMENTS:

Candidate Meet & Greet: **October 27, 2026, 7 – 8 PM**

General Election: **November 3, 2026, 7 AM – 8 PM**

Election Result Canvassing: **November 12, 2026, 7:00 PM**

ADJOURNMENT

Council Member Hunt motioned to adjourn at 8:38 p.m., Council Member Clark seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Total 8/17/26 Meeting Expenditures				\$ 45,584.95
Chk #	Vendor	Chk Date	Amount	Comments
21935	Hunt, Spencer	8/7/26	\$ 42.15	Payroll
500866	Huls, Brandon	8/7/26	\$ 945.26	Payroll
500867	Woltjer, Julie	8/7/26	\$ 939.56	Payroll
42389	PERA	8/7/26	\$ 362.34	Employer/Employee Retirement Payment
21936	Giese, Toby	8/14/26	\$ 42.15	Payroll
500868	Huls, Brandon	8/14/26	\$ 921.88	Payroll
500869	Woltjer, Julie	8/14/26	\$ 939.56	Payroll
42390	PERA	8/14/26	\$ 354.54	Employer/Employee Retirement Payment
21937	AED Smart Monitoring	8/17/26	\$ 1,800.00	AED Maintenance & Monitoring Kandi Mart/Fire Hall/Whittier
21938	AMAZON	8/17/26	\$ 686.27	Night Out Supplies - Reimbursed by Grant
21939	ANDERSON, LARSON,SUNDERS	8/17/26	\$ 64.00	Attorney Fees
21940	AT & T MOBILITY	8/17/26	\$ 77.24	Water Meter Cell Service/Public Works
21941	Border States Electric Supply	8/17/26	\$ 23.52	AA Batteries
21942	Chappell Central	8/17/26	\$ 5,167.00	Installation of water line at Shop
21943	GENERAL MAILING	8/17/26	\$ 145.20	Water Sample Overnighting
21944	KANDIYOHI - GLSSWD	8/17/26	\$ 21,793.80	Sewer Processing
21945	KPC	8/17/26	\$ 2,894.11	4 Bad Debt Accounts
21946	MENARDS	8/17/26	\$ 116.89	Tornado Mixer/Oil/Concrete Patch
21947	Minnesota Dept of Health	8/17/26	\$ 787.00	3RD Quarter water connection Fee
21948	MN PEIP	8/17/26	\$ 4,621.12	Employee Insurance 9/1-9/31/26
21949	NCPERS MINNESOTA	8/17/26	\$ 32.00	Employee Life Insurance
21950	OM LLC	8/17/26	\$ 227.31	Vehicle Fuel
21951	OSC	8/17/26	\$ 86.34	Oxygen Cylinders
21952	PROCOLOR GRAPHICS	8/17/26	\$ 1,348.44	Night Out Prizes - Reimbursed by Grant
21953	Running s Supply, Inc.	8/17/26	\$ 236.98	Locking Nozzle for fuel Barrel
21954	SWANSON, JAMIE	8/17/26	\$ 32.17	Cookies and Ice for Night Out - Reimbursed by Grant
21955	TEXAS MUNI CLERKS ASSOC	8/17/26	\$ 95.00	Clerk's Training - Meeting Org. & Prep
21956	West Central Sanitation	8/17/26	\$ 291.22	Recycling & Garbage
21957	Wick s Meat Shoppe, Inc.	8/17/26	\$ 511.90	Boneless Pork Chops/Potato Salad - Reimbursed by Grant

Total 8/17/26 USDA Phase 1 Project Expenditures				\$ -
Chk #	Vendor	Chk Date	Amount	Comments