

**CITY OF KANDIYOHI
MEETING OF COUNCIL
AUGUST 18, 2025**

The Kandiyohi City Council held their regular meeting on Monday, August 18, 2025, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, Toby Giese, and Jeff Clark; City Maintenance, Brandon Huls; and City Clerk/Treasurer, Julie Woltjer. Absent: Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Craig Aurand, Charles and Michelle Passa, and Steve Lueders

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of August 4, 2025, Council Meeting Minutes

Approval of Claims List(Payments) August 18, 2025

Department Reports: July 2025 Water Report

- Gallons of Fresh Water Pumped 855,000
- Gallons of Wastewater Pumped 1,929,000

Council Member Giese motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion passes.

PUBLIC FORUM

A resident was present to discuss possible drainage solutions for Center Park.

A business owner and several residents were present to inquire about fluctuations in their water meter usage. Staff explained that variations are generally considered normal due to factors such as household size, laundry, seasonal activities, and/or water softener cycling.

REPORTS OF OFFICERS

USDA Phase 1 Contract A: Bid Deadline is August 21, 2025, for the street, water, sewer, and storm portion of the USDA Phase 1 part of the project. Before the contract can be awarded it will need to be reviewed by the USDA and the city attorney.

ISO (Insurance Services Office) Audit: Public Works and the Fire department are in the process of their ISO Audit to evaluate the community fire protection efforts.

Advanced Academy: Council Member McGillivray motioned to approve Clerk/Treasurer Woltjer's attendance at the Municipal Clerks and Officers Advanced Academy through St. Cloud State University, scheduled for September 24–26, 2026. Council Member Clark seconded the motion. Motion carried.

UNFINISHED BUSINESS

Meter Info: Staff are looking into less expensive utility billing software companies.

NEW BUSINESS

No New Business

ANNOUNCEMENTS:

No New Announcements

ADJOURNMENT

Council Member Giese motioned to adjourn at 8:25 PM, Council Member Clark seconded the motion. No objections were made, and the meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Claims List(Payments):

General Mailing	Water Sample Shipping	\$72.98
GLSSWD	July Sewer Processing	\$25,567.75
Harvest Bank	ACH Fees June & July	\$60.00
Haug Implement	Grapple Parts	\$121.30
Iiams Garage	Street Sweeper Repairs	\$604.94
KPC	City Utilities	\$2,012.84
Lakes Area Review	Water Tower Bid Publishing	\$236.50
Menards	Sweeper Parts	\$24.87
MN Revenue	Employee Taxes	\$497.08
NCPERS	Employee Paid Taxes	\$32.00
Payroll	8-7-25	\$1,760.55
PERA	8-7-25	\$310.65
Payroll	8-14-25	\$1,787.05
PERA	8-14-25	\$318.89
US Treasury	Employment Taxes	\$2,711.56
West Central Sanitation	Refuse Collection	\$248.54
West Central Trophies	Name Badges	\$73.50
Total Expenditures		\$36,441.00

Phase 1 Project Costs

Moore Engineering	Final Design/Bidding/Easements	\$253,999.50
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City Portion of Fire Department Expenditures \$1,052.63