

**CITY OF KANDIYOHI
MEETING OF COUNCIL
DECEMBER 4, 2023**

The Kandiyohi City Council held their regular meeting on Monday, December 4, 2023, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, James Raddatz, David Streich, and Scott McGillivray; City Maintenance, Brandon Huls; City Clerk/Treasurer, Julie Woltjer; and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:04 p.m.

Council Meeting Guests: Senator Andrew Lang; Ron Cleveland; Steve Lueders, Jeremy Boots from Moore Engineering; Kandiyohi Power Cooperative(KPC) CEO, Ryan Nelson; KPC CFO, Patrick Krueger; and KPC Line Superintendent, Brent Hatlestad.

CONSENT AGENDA ITEMS:

Approval of November 20, 2023, Council Meeting Minutes.

Claims List(Payments) December 4, 2023

Department Reports:

November 2023 Water & Sewer Report

- Water Usage – 852,000 Gallons
- Sewer Usage – 956,000 Gallons

4th Quarter 2023 Vehicle Maintenance Report

Council Member McGillivray motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

Resident and business owners had complaints regarding the appearance and weight of the cement fence being built around a business on the south side of town.

REPORTS OF OFFICERS

Employee Raises: Council Member McGillivray motioned to adjust Public Works Supervisor's raise increase to 8.7% retroactively to October 16, 2023, to prevent a familial status issue with raises and insurance. Council Member Clark seconded the motion, motion carried.

DOT Inspection: Plow Truck DOT has been completed; the truck is ready for the 2024 plowing season.

OLD BUSINESS

Fire Truck: Donation of Replaced Fire Truck tabled until January 2, 2024, to follow 30 day waiting period for donation application posting.

NEW BUSINESS

Senator Andrew Lang: Represents Kandiyohi as part of Senate District 16 R, was present to discuss infrastructure funding options for the city and to give the city a legislative update from his last session.

Kandiyohi Power Cooperative: Kandiyohi Power Cooperative CEO Ryan Nelson, CFO Patrick Krueger and Line Superintendent Brent Hatlestad were present to give the council an update on fees and infrastructure. The City of Kandiyohi is still getting lower access fees than other members on the KPC system and is still getting a Western Area Power Association(WAPA) allocation that helps offset resident property taxes. Infrastructure updates will continue to be done as needed and line burial will be reviewed as city infrastructure projects are started. Member roundtables will be planned for 2024 to give updates to cooperative members and answer any questions that arise.

Safe Assure Contract: Council Member McGillivray motioned to approve the 2024 Safe Assure agreement for OSHA safety training. Council Member Raddatz seconded the motion, motion carried.

Resolution 202312: Council Member Raddatz motioned to approve Resolution 202312 A Resolution to adopt the 2024 Water and Sewer Utility Rates, Fees, and Charges. The 2024 water usage rates will increase 6.5% to help offset the upcoming water tower and treatment plant costs, and the sewer usage rates will increase 8% to offset the increases fees from Glacial Lakes Sanitary and Sewer District processing fees. No changes were made to the base fees, storm water connection fee or the sump pump fee. Council Member Streich seconded the motion, Mayor Lindstrand called for a voice vote: Streich – Yes, Clark – Yes, McGillivray – Yes, Raddatz – Yes. Motion Carried.

ANNOUNCEMENTS:

No New Announcements for January 2024

ADJOURNMENT

Council Member Streich motioned to adjourn at 9:21 p.m., Council Member Raddatz seconded the motion. Meeting adjourned.

Next Council meeting will be on Tuesday, January 2, 2023, at 7:00 p.m.

Respectfully submitted,

Julie Woltjer
City Clerk

Claims List(Payments):

Anderson, Larson Law Office Attorney Fees		\$112.00
Dept of Transportation	Record Sampling	\$257.58
Farm-Rite Equipment	Tool Cat Parts	\$48.55
Haug Implement	Parts	\$438.70
liams Garage	DOT & Repairs for Plow Truck	\$4,728.03
Mileage Reimbursements	Meetings/Training	\$270.78
MN Dept of Health	Community Water Supply Connect Fee	\$503.00
Moore Engineering	Engineering Fees	\$627.50
	1 st Street Issues	\$107.50
NCPERS	Employee Life Insurance	\$32.00
Payroll		\$1,588.67
PERA		\$281.55
Payroll		\$1,845.82
PERA		\$312.35
Meeting Payroll	Payroll for Council Meetings	\$6,462.97
Paul Wennerberg	PC Support It Support	\$162.00
Safe Assure	2024 Contract & Training	\$1,634.44
Shults Equipment	Plow Truck Part	\$710.06
Uncommon USA	Flags for Veterans Memorial	\$258.40
Total Expenditures		\$20,381.90
City Portion of Fire Department Expenditures		\$7,912.70*

*This amount includes 3 sets of turnout gear and the replacement of the light fixtures in the firehall.