

**CITY OF KANDIYOHI
MEETING OF COUNCIL
January 2, 2024**

The Kandiyohi City Council held their regular meeting on Tuesday, January 2, 2024, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, Scott McGillivray, David Streich, and James Raddatz; City Clerk, Julie Woltjer; and Fire Chief Jamie Swanson. Absent: City Maintenance, Brandon Huls

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Representative Dave Baker, and Jon Pauna - Moore Engineering.

Consent Agenda Items:

- Approval of December 4, 2023, Council Meeting Minutes
- Approval of December 4, 2023, Truth-in-Taxation Meeting Minutes
- Claims List(Payments) January 6, 2022

Council Member Raddatz motioned to approve the Consent Agenda Items. Council Member McGillivray seconded the motion, motion carried.

PUBLIC FORUM

Dogs Barking: Clerk received a complaint about dogs barking on 3rd street.

REPORTS OF OFFICERS

Firehall Meeting Room: Discussed complaint letter received for an event firehall meeting room for a private purpose. Council asked the city clerk to gather information on liability issues for this.

Fire Department: Chief Swanson let the council know there are currently 19 members in the department.

UNFINISHED BUSINESS

Resolution 202401: Council Member Clark motioned to accept Resolution 202401 a Resolution to Donate Surplus City Equipment to a Nonprofit Entity. The council awarded a 1988 Luverne Pumper to the El Centenario, Mexico Volunteer Fire and EMS department. Council Member Raddatz seconded the motion, Mayor Lindstrand called for a voice vote McGillivray-Yes, Clark – Yes, Raddatz-Yes and Streich-Yes. Motion carried.

NEW BUSINESS

Representative Dave Baker: Representative gave an update on upcoming legislature and listened to the city's concern on funding our upcoming infrastructure projects.

Moore Engineering: Jon Pauna from Moore Engineering introduced himself to the council as our new main engineer on our upcoming projects.

Annual Appointments: Council Member Clark motioned to approve the annual appointments as follows:

- **Acting Mayor:** Council Member Scott McGillivray
- **Attorney:** Griffin Leitch from Anderson, Larson, Saunders & Klassen, PLLP.
- **Auditor:** Conway, Deuth & Schmiesing
- **Official Bank:** Harvest bank
- **Building Inspector:** Jim Solheid through the City of New London
- **Kandiyohi Fire Board and Kandiyohi Relief Association City Voting Members:** Mayor Jon Lindstrand and City Clerk/Treasurer Woltjer
- **Alternate GLSSWD Representative:** Council Member James Raddatz
- **Legal Newspaper:** Lakes Area Review
- **City Engineer:** Moore Engineering
- **Employee Safety Committee:** Council Members Jeff Clark & James Raddatz, Fire Chief Swanson & City Maintenance Brandon Huls

Council Member Raddatz motioned to approve the annual appointments. Council Member Raddatz seconded the motion, motion carried.

Resolution 202402: Council Member Raddatz motioned to accept Resolution 202401 a Resolution to accept a noncash donation. Nick & Janet Roemeling donated a 1988 GMC Jimmy to the Fire Department for training

exercises. Council Member Streich seconded the motion, Mayor Lindstrand called for a voice vote McGillivray-Yes, Clark – Yes, Raddatz-Yes and Streich-Yes. Motion passes.

Employee Policy: City of Kandiyohi Employee Policy was changed to reflect the 2023 Legislature updates including the Employee Sick and Safe Time(ESST) leave and the employee family insurance coverage. Council Member Raddatz motioned to accept the updates and changes to the City of Kandiyohi Employee Policy. Council Member Streich seconded the motion. Motion carried.

ADJOURNMENT

Council Member Streich motioned to adjourn at 9:00 p.m., Council Member Raddatz seconded the motion. Meeting adjourned.

Next Council meeting will be on Tuesday January 16, 2024, at 7:00 p.m.

Respectfully submitted,

Julie Woltjer
City Clerk

Claims List(Payments):

| | | |
|------------------------------|-------------------------------|-------------|
| Central Counties Cooperative | City LP | \$473.20 |
| Charter | City Phone/Internet | \$167.96 |
| City of New London | Building Inspector Fees | \$227.25 |
| Dakota Supply Group | Water Supplies | \$43.08 |
| Ehlers | 2014A Bond Payment | \$24,580.00 |
| General Mailing | Water Sample Shipping | \$34.68 |
| GLSSWD | Sewer Processing | \$16,600.37 |
| Hach | Water Chemicals | \$341.90 |
| Harvest Bank | November ACH Fees | \$40.00 |
| Harvest Bank | December ACH Fees | \$32.00 |
| Haug Implement | Plow Blade | \$19.66 |
| Hawkins | Water Chemicals | \$40.00 |
| Iiams Garage | Street Sweeper Battery | \$179.99 |
| Kinsella Chiropractic Clinic | DOT | \$100.00 |
| KJ's | City Fuel | \$129.74 |
| Menards | City Supplies | \$138.43 |
| MN Dept of Public Safety | Vehicle Tabs | \$40.50 |
| MN PEIP | Employee Insurance | \$3,883.80 |
| NCPERS | Employee Life Insurance | \$32.00 |
| Payroll | | \$1,952.01 |
| Payroll | | \$1,583.90 |
| Payroll | | \$1,687.84 |
| Payroll | Includes 2023 Vacation Payout | \$2,610.54 |
| PERA | | \$280.00 |
| PERA | | \$359.07 |
| PERA | | \$298.89 |
| PERA | | \$293.79 |
| Voss Plumbing & Heating | Water Main Break Repair | \$2,245.00 |
| Waste Management | City Refuse | \$270.65 |
| X-cel Energy | City Gas | \$80.39 |

Total Expenditures \$58,766.64

City Portion of Fire Department Expenditures \$686.68