

**CITY OF KANDIYOH
MEETING OF COUNCIL
January 5, 2026**

The Kandiyohi City Council held their regular meeting on Monday, January 5, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, Scott McGillivray, Toby Giese, and Spencer Hunt; Public Works Supervisor, Brandon Huls; and Clerk/Treasurer, Julie Woltjer. Absent: Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Jon Pauna - Moore Engineering, Joe Vlaminick, Kyle Carlon, Becca Nistler, Jalissa Stengel, and Paige Kappes.

Pledge of Allegiance

CONSENT AGENDA:

Approval of December 1, 2026, Council Meeting Minutes

Approval of December 1, 2026, Truth-in-Taxation Meeting Minutes

Claims List(Payments) for January 5, 2026

Department Reports:

- November 2025 Water and Sewer Usage
 - Gallons of Fresh Water Pumped 845,000
 - Gallons of Wastewater Pumped 1,036,000
- Resolution 202601: A Resolution to Accept a Real Property Donation to the Kandiyohi Fire Department.
 - Raymond Berens donated a 1995 Nissan Pathfinders for training purposes.
- Resolution 202602: A Resolution to Accept a Cash and Noncash Donations to the Kandiyohi Fire Department Truck and Equipment Account.
 - Willmar Wiskey Society donated \$1,295.00 for the future purchase of trucks and/or equipment.

Council Member McGillivray motioned to approve the Consent Agenda. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

License Letter: Council Member Clark motioned to approve the authorization of Mayor Lindstrand to sign a letter of approval to the ATF for Rebecca Nistler's request to sell firearms within city limits for the Kandiyohi Auction Center. Council Member Hunt seconded the motion, motion carried.

Vacation: Clerk/Treasurer Woltjer will be on vacation January 29th through February 9th.

Towing: A resident attended the meeting to petition the Council for reimbursement of a towing fee incurred during the November 29, 2025, snowstorm. Council Member Hunt made a motion to table the petition until January 20, 2026, Council Meeting to allow Council members additional time to review the request before making a decision. Council Member Giese seconded the motion, motion carried.

REPORTS OF OFFICERS

Boom Lift: Council Member Gise made a motion to authorize the Public Works Supervisor to enter a lottery through the Federal Surplus Supply program for the acquisition of a 2001 JLG boom lift with 900 hours, provided the total cost, including transportation, does not exceed the 2026 budgeted amount of \$14,000. Council Member McGillivray seconded the motion.

LMC City on the Hill: Mayor Lindstrand and Clerk/Treasurer Woltjer to attend the LMC City on the Hill to meet with MN Legislators about infrastructure funding on the upcoming projects.

Grant Application: Council Member Hunt motioned to approve authorization for Fire Chief Swanson to apply for a grant for the purchase of a new laptop. Council member Clark seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray – Yes, Hunt – Yes, Clark – Yes, and Toby Giese - Abstained due to conflict of Interest.

NVFC: Council Member McGillivray motion to approve the Fire Department joining the National Volunteer Fire Council. Council Member Hunt seconded the motion; motion carried with Council Member Giese abstaining.

UNFINISHED BUSINESS

Center Park Shelter: Working on getting quotes, we have not heard back from any of the licensed contractors that have been asked.

NEW BUSINESS

Moore Engineering: City Engineer Jon Pauna of Moore Engineering provided the Council with an update on the infrastructure projects, including the contract with Crow River Construction for the Phase 1 street and utility portion of the project. He noted that a final special assessment hearing is anticipated to take place in March and that the Council will set the date. Once the date is set, notice of the hearing will be published in the legal newspaper and posted at the City Office and the Post Office, and the date will also be posted on the community bulletin board.

KCED: Sheri Wegner, the newly appointed Director of Kandiyohi County Economic Development, was present to introduce herself and provided the Council with an update on potential opportunities available for the City to utilize.

Annual Appointments: Council Member Clark motioned to approve the annual appointments as follows:

- **Attorney:** Griffin Leitch from Anderson, Larson, Saunders & Klassen, PLLP.
- **Auditor:** Kari Steinbeisser and Marissa Austin Conway, Deuth & Schmiesing
- **Official Bank:** Harvest Bank
- **Legal Newspaper:** Lakes Area Review
- **City Engineer:** Jonathan Pauna from Moore Engineering

Council Member Giese seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray – Yes, Clark – Yes, Hunt – Yes, and Giese – Yes. Motion passed.

Annual Representative Appointments: Council Member Hunt motioned to approve the annual representative appointments as follows:

- **Kandiyohi Fire Board and Kandiyohi Relief Association City Voting Members:** Mayor Jon Lindstrand and City Clerk/Treasurer Woltjer
- **Deputy Mayor:** Council Member Spencer Hunt
- **Alternate GLSSWD Representative:** Council Member Scott McGillivray
- **Employee Safety Committee:** Council Members Jeff Clark & Toby Giese, Fire Chief Swanson & City Maintenance Brandon Huls

Council Member McGillivray seconded the motion to approve annual representative appointments, motion carried. Mayor Lindstrand called for a voice vote: Giese – Yes, Hunt – Yes, Clark – Yes, and McGillivray – Yes. Motion passed.

Annual Contracts:

- **SafeAssure Contract:** Council Member Giese motioned to accept the 2026 contract with SafeAssure for OSHA Safety Training. Council Member Hunt seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Hunt – Yes, Giese – Yes, and McGillivray – Yes. Motion passes.

Annual Conflict of Interest Statement: All Council Members reviewed and Signed the Annual Conflict of Interest Statement for the City Council.

ANNOUNCEMENTS

No New Announcements

ADJOURNMENT

Council Member Giese motioned to adjourn at 7:58 p.m., Council Member Hunt seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer
City Clerk

Check #	Vendor	Check Date	Amount	Comments
500872	Huls, Brandon	12/5/25	\$ 1,215.79	Payroll
500873	Woltjer, Julie	12/5/25	\$ 919.79	Payroll
21569	ALEX AIR APPARATUS	12/15/25	\$ 234.00	Battery Pack
21570	ANDERSON, LARSON,SUNDERS	12/15/25	\$ 80.00	Review of Crow River Construction Contract
21571	Banyon Data Systems, Inc.	12/15/25	\$ 8,480.00	Banyon Utility Billing - Direct Payment Module -
21572	DSG	12/15/25	\$ 5,938.06	20 Kamstrup 3/4" Meters
21573	Haug Implement Company	12/15/25	\$ 386.63	Filter Elements/Oil/Oil Filters
21616	NORTH CENTRAL	12/15/25	\$ 255.55	2-Fuel Filters
21617	Odland Trucking, Inc	12/15/25	\$ 4,400.00	Transport of New Street Sweeper from FL to MN
21618	OM LLC	12/15/25	\$ 121.50	Vehicle Fuel
21619	OSC	12/15/25	\$ 78.49	Oxygen Cylinders
21620	PRINT MASTERS/QUICKSIGNS	12/15/25	\$ 223.00	Security Envelopes with Logo
21621	Rambow	12/15/25	\$ 660.00	Budgeted - T-Shirts
21622	SafeAssure Consultants Inc.	12/15/25	\$ 1,784.48	Safety Training
21623	Sand Electric	12/15/25	\$ 1,615.16	Furnish & Wiring for Diesel Pump at Maintenance
21624	West Central Sanitation	12/15/25	\$ 249.58	Shop - Garbage
21627	JUDY TAYLOR	12/23/25	\$ 150.00	Civic Center Deposit Refund for 46011
21629	SOUTH CENTRAL TENT RENTAL,	12/15/25	\$ 1,030.80	2026 & 2025 KIDD Tent Rental
42281	Harvest Bank	11/30/25	\$ 30.00	November ACH Fees
42282	KPC	12/1/25	\$ 2,407.88	Civic Center - Electric
42283	Harvest Bank	12/1/25	\$ 5.00	Bill Pay Fee
42284	Harvest Bank	12/2/25	\$ 255,429.00	Transfer Between Chk Accts for Project Contingencies
42285	PERA	12/5/25	\$ 435.08	Employer/Employee Retirement Payment
42286	VISA	12/10/25	\$ 2,770.00	20 Chairs
21568	Jon Lindsrland	12/11/25	\$ 36.94	Payroll
500874	Huls, Brandon	12/11/25	\$ 1,038.95	Payroll
500875	Woltjer, Julie	12/11/25	\$ 674.55	Payroll
42287	PERA	12/11/25	\$ 342.66	Employer/Employee Retirement Payment
42288	VISA	12/5/25	\$ 1,690.39	Supplies/Subscriptions/Fees/Parts/Office Expenses
42289	U S TREASURY	12/15/25	\$ 7,711.82	Employment Taxes
42290	Minnesota Revenue	12/15/25	\$ 396.38	Employment Taxes
21625	Hunt, Spencer	12/18/25	\$ 36.94	Payroll
500877	Huls, Brandon	12/18/25	\$ 913.98	Payroll
500876	Woltjer, Julie	12/18/25	\$ 767.27	Payroll
42291	PERA	12/18/25	\$ 324.99	Employer/Employee Retirement Payment
21626	Clark, Jeff	12/24/25	\$ 36.94	Payroll
500878	Huls, Brandon	12/24/25	\$ 3,115.48	Payroll- Includes Vacation and Sick Time Payout
500879	Woltjer, Julie	12/24/25	\$ 802.50	Payroll
42292	PERA	12/24/25	\$ 340.69	Employer/Employee Retirement Payment
21630	Petty Cash	12/30/25	\$ 26.70	Reimbursement- Walmart-Office Supplies
21628	McGillivray, Scott	12/31/25	\$ 36.94	Payroll
500880	Huls, Brandon	12/31/25	\$ 928.93	Payroll
500881	Woltjer, Julie	12/31/25	\$ 759.67	Payroll
42293	PERA	12/31/25	\$ 326.50	Employer/Employee Retirement Payment
42294	Harvest Bank	12/31/25	\$ 30.00	December ACH Fees
Total December Expenditures			\$ 309,239.01	

Chk #	Vendor	Chk Date	Amount	Comments
42295	VISA	12/30/25	\$ 1,440.59	Supplies/Subscriptions/Fees/Parts/Office Expenses
42296	KPC	1/2/26	\$ 2,205.45	City Utilities
42297	Harvest Bank	1/2/26	\$ 5.00	Bill Pay Fee
21631	American Welding & Gas Inc,	1/5/26	\$ 466.66	Fill & Fees
21632	Border States Electric Supply	1/5/26	\$ 998.81	Harness & Lanyard-OSHA Fall Protection
21652	CENTRAL COUNTIES COOPERATIVE	1/5/26	\$ 1,394.15	Toolcat/FD/Plow Diesel Fuel & Shop LP
21634	Charter	1/5/26	\$ 339.98	Office/FD Phone & Internet
21635	DSC Communications	1/5/26	\$ 145.57	Fixing & Reprogramming Pagers
21636	DSG	1/5/26	\$ 604.90	Samsung Galaxy Tab for Meter Reads
21637	EHLERS	1/5/26	\$ 24,120.00	Storm Sewer 2014A Bond/Interest/Agent Fees
21638	Haug Implement Company	1/5/26	\$ 77.74	Parts
21639	Hawkins, Inc.	1/5/26	\$ 30.00	Chlorine
21640	KANDIYOH - GLSSWD	1/5/26	\$ 17,797.39	November 2025 Sewer Processing Fees
21641	KPC	1/5/26	\$ 350.00	Reimbursement for Invalid Sump Pump Fees
21642	LAKE REGION FIREFIGHTERS ASSOC	1/5/26	\$ 40.00	Annual Dues
21643	League of Minnesota Cities	1/5/26	\$ 922.00	Annual Dues Population 568
21644	MACQUEEN EQUIPMENT	1/5/26	\$ 1,055.05	Parts & Shipping for New Street Sweeper
21645	MENARDS	1/5/26	\$ 198.54	FD/ Sweeper/Shop Supplies/Parts
21646	MN PEIP	1/5/26	\$ 4,621.12	Employee Insurance
21647	NCPERS MINNESOTA	1/5/26	\$ 32.00	Employee Life Insurance
21648	OSC	1/5/26	\$ 81.11	O2 Cylinders
21649	PAUL WENNERBERG	1/5/26	\$ 29.00	Fixed IP Address for Firewall
21650	Rambow	1/5/26	\$ 414.00	Kandi Fire Hats
21651	X-cel Energy	1/5/26	\$ 625.21	FD & Well House Gas
Total 1/5/26 Meeting Expenditures			\$ 57,994.27	