

**CITY OF KANDIYOHI
MEETING OF COUNCIL
June 1, 2026**

The Kandiyohi City Council held their regular meeting on Monday, June 1, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were: Mayor Jon Lindstrand; Council Members Scott McGillivray, Jeff Clark, Spencer Hunt, and Toby Giese; Public Works Supervisor, Brandon Huls; Clerk/Treasurer, Julie Woltjer; and Fire Chief Jamie Swanson

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Erica Goodsen, Joseph Vlaminc, Ryan Odden from Moore Engineering, Bill Skappel, Steve & Sharon Onnen, Ben & Kristen Egge,

Pledge of Allegiance

CONSENT AGENDA:

Approval Of May 18, 2026, Meeting Minutes

Approval Of May 19, 2026, Special Assessment Hearing Minutes

Approval Of Claims List(Payments) June 1, 2026

Department Reports: No New Reports

Council Member Clark motioned to approve the Consent Agenda Items. Council Member Giese seconded the motion, motion carried.

PUBLIC FORUM

A resident raised questions regarding the City's camper and fencing ordinances.

Clerk/Treasurer Woltjer will review previous meeting minutes and applicable ordinances and compile information for the Council's consideration over the coming weeks.

Erica Goodsen was present to request approval for a second driveway apron to accommodate trailer parking. Council Member McGillivray motioned to approve the Goodsen's request to remove a section of curb and replace it with a driveway apron, provided the trailer is parked on bituminous surfacing in accordance with City ordinances. Council Member Hunt seconded the motion. Motion carried.

REPORTS OF OFFICERS

Shop Water Connection: Public Works Supervisor Huls requested consideration of either installing a water service connection into the City shop or adding a hydrant near the shop location to improve water looping on that side of town while construction is underway. Public Works recommended installation of the water service connection, noting that it would cost approximately half as much as installing a new hydrant. Council asked him to get quotes for the installation of the water service connection.

Sewer Sleaving: Council Member Hunt motioned to amend the ordinance governing private sewer line repairs, if necessary, to allow sewer service line sleaving as an approved repair method, provided the existing line is constructed of approved materials and is free of interruptions, collapses, or sags that would prevent proper installation. Council Member Giese seconded the motion. Motion carried with three votes in favor and one vote opposed.

Slab Jacking: Public Works budgets \$1,000 annually for slab jacking of the area's most in need throughout the City. Council Member Hunt motioned to approve the requested slab jacking locations to be completed by Nissen Slab jacking. Council Member Clark seconded the motion. Motion carried.

Holiday Express: The community club has decided to discontinue the Holiday Express moving forward due to the liability and labor necessary to put it all together. The Community Club is asking for permission to place several lit Christmas decorations in Bell Park and utilize electricity

for a time period running from after Thanksgiving up through Christmas until New Years. Council Member Hunt motioned to have the community club put a proposal together for the council. Council Member Giese seconded the motion. Motions carried with council member Clark abstaining.

Acknowledgements: The Council expressed its appreciation to Myla Lindstrand for volunteering her time to organize the Civic Center cupboards, clean the kitchen, and donate washing and drying rags.

The Council also expressed its appreciation to Craig Aurand for volunteering his time to service and clean the mini-split units at the Civic Center.

Fire Hall Wash Bay: Council Member Hunt motioned to approve a proposal from Chappel Central in the amount of \$1,730.56 to provide softened water to the Fire Hall wash bay in order to properly maintain and protect the Fire Department vehicles. As the cost is below the City's \$2,000 quote requirement threshold, additional quotes were not required. Council Member Clark seconded the motion. Motion carried, with Council Member Giese abstaining.

Storage for Kandiyohi County Sheriff's Department: Council Member Hunt motioned to approve storage of the Sheriff's Department dive trailer and its related equipment in the Fire Hall, provided the Sheriff's Department maintains its own insurance coverage. Staff was directed to prepare a storage agreement outlining the terms and conditions. Council Member Clark seconded the motion. Motion carried.

Fire Hall Waiver: Council Member Hunt motioned to approve the Fire Hall/Equipment Use Waiver for the use of the firehall, the tables and chairs for community-wide events approved by the department and the city council. Council Member Clark seconded the motion. Motion carried with council Member Giese abstaining.

UNFINISHED BUSINESS

Center Park Shelter: Council asked Public Works to get quotes for a new shelter that passes the buildings codes that the City of Willmar Building Inspector prefers.

KIDD Street Closure: Council Member McGillivray motioned to close Atlantic Avenue from 5th Street to the Cul-de-sac from after the parade until 4PM for Mini-Rods during KIDD. Council Member Hunt seconded the motion, Motion carries with Council Member Giese abstaining.

Home Agency Property Repair: The Council requested that Moore Engineering and the contractor review the property and provide cost estimates. The matter will be brought back to the Council once additional information is available.

NEW BUSINESS

April 20, 2026, Meeting Minutes: Council Member Giese motioned to amend the April 20, 2026, meeting minutes to correct the interest rate referenced under New Business – Resolution 202605 from 4.65% to 5.65%, consistent with Section 3 of Resolution 202605. Council Member Hunt seconded the motion. Motion carried.

Moore Engineering Update: Ryan Odden from Moore Engineering was present to discuss the updates for the construction projects.

- **Resolution 202612 Resolution to Adopt Special Assessments:** Prior to adopting the assessment roll, the Council reviewed petitions regarding proposed assessments. Water connection assessments were removed for two properties whose connections are located in the alley and directed similar adjustments for any similarly situated properties. The Council also reviewed a petition from Minnesota C.H.A.R.M. and determined that, despite the property's nonprofit status, it receives a special benefit from the Phase I Street and Utility

Improvements Project and therefore remains subject to assessment under Minnesota Statutes Chapter 429.

Council Member Hunt motioned to adopt Resolution 202612, a Resolution Adopting Assessments for the Phase I Street and Utility Improvements Project. The motion included approval of the assessment roll as presented and provided that the assessments shall be payable over twenty (20) years at an interest rate of 5.65%, with the first installment due with property taxes payable in 2027. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: Giese – Yes, Clark – Yes, McGillivray – Yes, and Hunt – Yes. Motion carried.

- **Crow River Construction Pay Application 3:** Council Member Giese motioned to approve Crow River Constructions Pay Application 3 in the amount of \$675,547.49. This is for costs associated with utility installation and street reconstruction work, primarily on 3rd street. Council Member Hunt seconded the motion, motion carried.
- **Moore Engineering Invoice:** Council Member Hunt Motioned to approve invoice SIN009148 in the amount of \$39,400.00 for resident project representative services associated with the Phase 1 Street and Utility Improvement Project. Council Member Giese seconded the motion. Motion carried.
- **Moore Engineering Invoice:** Council Member Giese Motioned to approve invoice SIN009414 in the amount of \$45,616.00 for Contract services, project representative services, Construction Staking and Easement/Right-of-Way Services associated with the Phase 1 Street and Utility Improvement Project. Council Member Clark seconded the motion. Motion carried.

EV Charging Station: Council Member Hunt motioned to approve the grant application to Phase 1 of the Minnesota Department of Transportation Electric Vehicle Charger Grant Program. Phase 1 consists of preconstruction and planning activities and would be completed at no cost to the City. If selected for Phase 1 participation and the project is determined to be feasible and beneficial, the City will review the plans to pursue Phase 2 funding, which would provide up to an 80% grant match toward eligible construction and installation costs for public electric vehicle charging infrastructure. Council Member McGillivray seconded the motion, Motion Carried.

ANNOUNCEMENTS:

Kandiyohi Blood Drive: **August 5, 2026, 12-6 PM**

Kandiyohi Community Night: **August 5, 2026**

ADJOURNMENT

Council Member Clark motioned to adjourn at 8:40 p.m., Council Member Giese seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Total 6/1/26 Meeting Expenditures				\$	20,365.37
Chk #	Vendor	Chk Date	Amount	Comments	
21829	Hunt, Spencer	5/22/26	\$ 21.07	Payroll	
500844	Huls, Brandon	5/22/26	\$ 885.89	Payroll	
500845	Woltjer, Julie	5/22/26	\$ 1,051.45	Payroll	
21830	Giese, Toby	5/22/26	\$ 63.19	Payroll	
42355	PERA	5/22/26	\$ 375.09	Employer/Employee Retirement Payment	
42357	VISA	5/27/26	\$ 1,790.99	Supplies/Subscriptions/Fees/Parts/Office Exp.	
42356	PERA	5/29/26	\$ 350.62	Employer/Employee Retirement Payment	
500846	Huls, Brandon	5/29/26	\$ 885.90	Payroll	
500847	Woltjer, Julie	5/29/26	\$ 937.40	Payroll	
21831	Lindstrand, Jon	5/29/26	\$ 63.19	Payroll	
42358	KPC	6/1/26	\$ 2,544.38	City/FD Utility Bill	
42359	Harvest Bank	5/31/26	\$ 30.00	ACH Fees	
42360	Harvest Bank	6/1/26	\$ 5.00	Payment Processing Fee	
21832	Ace Rolloffs & Disposal	6/1/26	\$ 696.85	Roll Off for Center Park Shelter Demo	
21833	AED Center	6/1/26	\$ 600.00	Kandi Mart AED Annual Monitoring Agreement	
21834	American Welding & Gas Inc,	6/1/26	\$ 252.85	Annual Extinguisher & Hydro Testing for the FD	
21835	Border States Electric Supply	6/1/26	\$ 538.81	Pressure Washer Reel & Mount & Water for FD	
21836	Charter	6/1/26	\$ 356.57	FD/City Office Phone/Internet	
21837	Cleaning Plus Of Willmar Inc	6/1/26	\$ 1,625.00	FD Scrub & Wax	
21838	Crow River Construction	6/1/26	\$ 307.23	5-21-26 Dust Control for 1st Street	
21839	Customized Fire Rescue Train	6/1/26	\$ 750.00	EV Training	
21840	Haug Implement Company	6/1/26	\$ 80.48	Boom Lift - Bulk Hose & Fitting	
21841	Iiam S Garage	6/1/26	\$ 169.99	4389 Ambulance Checkup/Fuel Filter Boom Lift	
21842	Kandiyohi County Fire Chiefs	6/1/26	\$ 55.00	Membership Dues	
21843	LMCIT	6/1/26	\$ 4,282.00	Workers Compensation Coverage	
21844	MCFOA	6/1/26	\$ 50.00	Membership Dues	
21845	MCFOA Region 3	6/1/26	\$ 30.00	June 10 Training	
21846	MCFOA Region 4	6/1/26	\$ 35.00	June 4, 2026, Meeting/Training	
21847	MENARDS	6/1/26	\$ 75.94	Sawhorse & LHRP Shovel	
21848	Minnesota Department Of Health	6/1/26	\$ 787.00	2nd Quarter Community Water Supply Connection	
21849	MN Assoc. Of Small Cities	6/1/26	\$ 404.00	26'-27' Dues	
21850	Woltjer, Julie	6/1/26	\$ 91.06	5-21-26 MRWA Operations Training- Mileage	
21851	X-Cel Energy	6/1/26	\$ 173.42	Fire Hall/Civic Center Gas	
Total 6/1/26 USDA Phase 1 Project Expenditures				\$	-
Chk #	Vendor	Chk Date	Amount	Comments	