

McGillivray motioned that any sewer inspection videos identified by Public Works as potentially noncompliant be reviewed by the City Council prior to a final determination of noncompliance. The review process is intended to follow procedures similar to those used during the City's previous infrastructure project. Council Member Giese seconded the motion. Motion Carried.

Overtime Reporting: Council Member Hunt requested that staff develop an overtime report to accompany future council reports and consent agenda items. The report would provide residents with additional transparency regarding overtime hours worked and explain the circumstances that necessitated overtime or employee callbacks.

Fire Department New Member: Fire Chief Swanson reported that Jason Miller has successfully completed his one-year probationary period and has completed Firefighter I, Firefighter II, and Emergency Medical Responder (EMR) certifications. The Fire Department recommended his acceptance as a full member of the Kandiyohi Fire Department. Council Member McGillivray motioned to accept Jason Miller, Council Member Hunt seconded the motion. Motion carried with Council Member Giese abstaining due to conflict of interest.

National Night Out: Fire Chief Swanson requested that Kandiyohi Night Out be held on **Wednesday, August 5, 2026**, rather than the traditional Tuesday date, due to an outdoor concert scheduled in Willmar on National Night Out. He asked whether the Council would be interested in participating in the event. The fire department also asked to team up with Patti Johnson from the Kandiyohi County Health and Human Services for an opioid Prevention booth. Additional details and event plans will be provided as the date approaches.

UNFINISHED BUSINESS

Center Park Shelter: The Center Park shelter is scheduled to be demolished next week. Demolition was recommended to address safety concerns and prevent the structure from being condemned by the City's Building Official.

KIDD Street Closures: The Council discussed potential street closures for Kandi is Dandy Days. Council Member Giese motioned to approve the following street closures for KIDD:

- a. Close Streets Saturday, June 13th Along the Parade Route starting 30 minutes before the parade until 30 minutes after the parade– The Community Club has Contacted the Sheriff about County Road 8 blocking.
- b. Close Atlantic Avenue from 6th Street to the dead end for Water Ball put on by the Kandiyohi Firemen's Association on for Friday, June 12th from 6pm until 9pm.
- c. Close East Atlantic Avenue from 3rd Street to 4th Street for the Pedal Pull on Friday June 12th from 6pm until 8pm.
- d. Close the Alley Behind the Fire Hall and Civic Center on Saturday June 13th for various KIDD Events and for a tent.
- e. Close 5th Street from Atlantic Avenue to the Alley for Food & Concessions from the Goodness Coffee Company, Overflow Soda Shop, Alley on Ash, & Sluka Concessions on June 13th.

Council Member Hunt seconded the Motion, motion carried.

NEW BUSINESS

Moore Engineering Update: Jon Pauna from Moore Engineering also wanted to let the City Council know he heard about the bonding bill money the city will receive and to let the council know that all letters and notices have gone out as stipulated by MN Statute 429 for the Special Assessment Hearing on May 19, 2026, at 7 PM.

- a. **Crow River Change Order:** The Council reviewed a proposed change order from Crow River Construction that includes the removal of additional sidewalk on 3rd Street, installation of a hydrant at the south end of 3rd Street, installation of 15-inch storm drain tile on 3rd Street, additional 1.5-inch and 4.5-inch water services, and reconnection of sump pumps to the storm drainage system. Council Member Hunt motioned to approve the change order

contingent upon confirmation of funding eligibility and approval through Rural Development. Council Member Giese seconded the motion, motion carried.

Payment Portal: Clerk/Treasurer Woltjer provided the Council with information from Nuvei Payment Systems that is the payment portal quoted with Banyon Utility Software. Clerk/Treasurer let the council know that the portal will allow residents to make utility payments online, enroll in ACH payments electronically, and process credit card payments in compliance with PCI requirements. Implementation is anticipated within approximately 30 to 90 days. Two payment structure options were reviewed by the Council. Under the first option, the City would absorb the monthly \$50.00 portal costs and the \$9.95 PCI compliance costs. The 3.95% credit/debit card processing fee would be paid by credit/debit card users and the \$1 ACH transaction fee for those processing ACH through the portal. Under the second option, the City would pay the \$9.95 PCI compliance costs while portal users would pay 4.5% credit/debit card processing fee which includes the monthly support costs associated with the portal the ACH fee is the same for both options. Council Member Giese motioned to go with the second option of passing the monthly support cost onto the portal users. Council member Clark seconded the motion, motion carried.

Outside Water Meter Policy & Permit: The purpose of this policy is to allow residents to install a separate water meter for outside water use (e.g., lawn irrigation, garden watering, or other non-sanitary sewer uses), so that such usage is not charged sewer fees or base fees. Council member Giese motioned to approve the Outside Water Meter Policy and Permit for new outside water meters. Council Member Clark seconded the motion, motion carried.

New Water and Sewer Connection Permits: Council Member Giese motioned to approve the New Water Service Connection Permit and the fee of \$100.00, and the New Sewer Service Connection Permit and the Fee of \$1,000. The sewer service connection fee is \$1,000 to cover the connection fee charged by GLSSWD. Council Member Hunt seconded the motion, motion carried.

Spurs Beverage Stand and Mechanical Bull: Council Member Hunt motioned to allow Spurs to provide alcohol beverage sales and a mechanical bull during certain events during KIDD Provided they provide the city with insurance riders and Alcohol sales license. Council Member Giese seconded the motion, motion carried.

1st Street Spraying: Council Member Hunt motioned to have Public Works Supervisor contact Crow River Construction to spray 1st street for dust. Council Member Giese seconded the motion, motion carried.

ANNOUNCEMENTS:

City Wide Garage Sale: **June 5-6, 2026**

Community Movie Night: **June 5, 2026**

Kandi is Dandy Days: **June 12-14, 2026**

***** For a complete schedule of Kandi is Dandi Days events and times, please see KIDD posters at local businesses and the Civic Center, or visit the Kandiyohi Community Club Facebook page or the City website.**

ADJOURNMENT

Council Member Giese motioned to adjourn at 8:28 p.m., Council Member Clark seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Total 5/18/26 Meeting Expenditures				\$48,512.90
Chk #	Vendor	Chk Date	Amount	Comments
42344	VISA	5/1/26	\$ 1,296.43	Supplies/Subscriptions/Fees/Parts/Office Expenses
42347	KPC	5/1/26	\$ 2,713.35	City/FD Utility Bill
42348	MN UI/Paid Leave	4/30/26	\$ 284.17	1st Quarter 2026 Payroll Taxes
42345	Harvest Bank	4/30/26	\$ 30.00	ACH Fees
42346	Harvest Bank	5/1/26	\$ 5.00	Payment Processing Fee
500840	Huls, Brandon	5/8/26	\$ 1,155.87	Payroll
500841	Woltjer, Julie	5/8/26	\$ 937.40	Payroll
21815	McGillivray, Scott	5/8/26	\$ 42.12	Payroll
42349	PERA	5/8/26	\$ 413.02	Employer/Employee Retirement Payment
42352	Gopher One Locates	5/11/26	\$ 75.65	City Locates & Annual Fee
42354	City of Kandiyohi	5/13/26	\$ 205.75	City/FD Water/Sewer
42350	US Treasury	5/15/26	\$ 2,441.97	April 2026 Payroll Taxes
42351	MN Withholding	5/15/26	\$ 534.51	April 2026 Payroll Taxes
42353	PERA	5/15/26	\$ 424.93	Employer/Employee Retirement Payment
500842	Huls, Brandon	5/15/26	\$ 885.89	Payroll
500843	Woltjer, Julie	5/15/26	\$ 1,260.33	Payroll
21817	ANDERSON, LARSON,SUNDERS &	5/18/26	\$ 64.00	Research Regarding Translations
21818	AT & T MOBILITY	5/18/26	\$ 26.74	PW Phone
21819	BOUND TREE MEDICAL, LLC	5/18/26	\$ 187.05	Blood Pressure Cuffs and Stethoscope
21820	DSC Communications	5/18/26	\$ 60.00	Repaired broken Channel Switch
21821	Hawkins, Inc.	5/18/26	\$ 50.00	Chlorine Cylinders
21822	liam s Garage	5/18/26	\$ 502.36	Replaced Starter, Hydraulic Filter and Fluid
21823	KANDIYOHI - GLSSWD	5/18/26	\$ 26,211.62	Wastewater Processing Fees
21824	MN CHARM	5/18/26	\$ 4,584.00	2026 Rent & 2025 Rent
21825	MN PEIP	5/18/26	\$ 4,621.12	Employee Health and Dental Insurance
21826	MN RURAL WATER ASSOCIATION	5/18/26	\$ 500.00	Annual Membership
21827	NCPERS MINNESOTA	5/18/26	\$ 32.00	Employee Life Insurance
21828	West Central Sanitation	5/18/26	\$ 264.05	City/FD Garbage/Recycling

Total 5/18/26 USDA Phase 1 Project Expenditures				\$ 189,908.80
Chk #	Vendor	Chk Date	Amount	Comments
10013	Crow River Construction	5/18/26	\$ 189,908.80	Construction Submittals & Administration.