

**CITY OF KANDIYOHI
MEETING OF COUNCIL
MAY 6, 2024**

The Kandiyohi City Council held their regular meeting on Monday, May 6, 2024, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members David Streich James Raddatz, Scott McGillivray, and Jeff Clark; City Maintenance, Brandon Huls; City Clerk/Treasurer, Julie Woltjer; and Fire Chief, Jamie Swanson.

Council Meeting Guests: Marissa Austin from CDS, Brian Nelson from Pioneer Heritage Insurance and Brent Larcom Former President of the Kandiyohi Fire Relief Association.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of April 15, 2024, Council Meeting Minutes

Approval of Claims List(Payments) May 6, 2024

Department Reports: No New Reports

Council Member Raddatz motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

Discussed Resident complaints about horse manure being left on city streets and city property by the fire hall that was supposed to be cleaned up by Dave Reigstad from the pony express. The clerk/treasurer was asked to send a letter with an administrative charge.

REPORTS OF OFFICERS

Dudley Ave: Council Member McGillivray motioned to hold off on having gravel put down on the unfinished portion of Dudley Avenue so that the city clerk can look into special assessing the property with the City Attorney as it only benefits one residence. Council Member Raddatz seconded the motion, motion carried.

Crack Sealing: Public Works Huls asked for quotes on crack sealing 5th and 6th Streets, McLaughlin, and Dudley Avenue Northwest. The following were the quotes received:

- Bargan Inc. \$20,000 which includes heat lancing all cracks and grouting out any cracks needed before sealing.
- A+ Sealcoating \$19,800 which includes blowing out some cracks before sealing.
- Two other companies did not respond within the requested timeframe.

Council Member Raddatz motioned to use Bargan again this year due to the service and quality of last year's crack sealing. Council Member Clark seconded the motion, motion carried.

Porta Potties: Council Member Clark motioned to have one porta potty in Bell Park and one down by the baseball field for the summer, and three additional porta potties for KIDD by the firehall. Council Member Streich seconded the motion, motion carried.

1st Street: The trees in the boulevard have been removed. Public works Huls requested clarification on what the quote for first street gravel should be for. Council Member McGillivray motioned for Brandon to get quotes on straightening 1st street but not widening it without fabric under the gravel since there is already a good base. Council member Streich seconded the motion, motion carried.

AED Grant: Council Member Streich motioned to have public works Huls complete a grant application and order an AED for the Civic Center with a cabinet box for safety. Without the grant the total for the AED would be \$2,475.12 without shipping and handling. With the grant for

the AED and cabinet to cost will be \$1,632.62 before S&H. Council Member Clark seconded the motion, motion carried.

Manhole Lining: Council Member Streich motioned to have the manholes located at 6th Street and Dudley Avenue and 6th Street and McLaughlin Avenue lined by Hiperline in 2024 for \$9,959.80 which came in a little under the \$10,000 budgeted for the lining. Council member Clark seconded the motion, motion carried.

Park Committee: Council Member Streich motioned to create a parks committee for deciding park needs. Council Member Clark seconded the motion, motion carried.

2023 Audit Adjusting Entries: Council Member Raddatz motioned to have the 2023 adjusting journal entries completed by clerk/treasurer Woltjer. Council Member Streich seconded the motion, motion carried.

Firemen's Relief Association: Kandiyohi Firemen's Relief Association President was present to discuss the following by-law changes:

- Article VII Death Benefits and Pensions:

Section 1: Upon the death of any member, the association shall pay to the surviving spouse, if any, and if no child or children surviving, to the estate of such deceased member, the sum of \$3,000.00 for each year that he/she has served as an active member of the Kandiyohi Fire Department.

Section 2: The association shall pay to each member who shall have served as an active member who shall have served as an active firefighter in the Kandiyohi Fire Department for a period of 20 years or more prior to his resignation from said fire department, and who has reached the age of 50 years or more, and who has been a member of the association for 20 years, the sum of \$3,000.00 for each year that he/she has served as an active member of said department. At the time of retirement interest on the retirement dollars will stop accumulating.

Section 3: A member of the association who shall have served on the Kandiyohi Fire Department for at least 20 years but has not reached the age of 50 years or more may retire from the said fire department and be placed on the deferred pension roll. When he/she reaches the age of 50 years, and provided that at that time he has been a member of the association for at least 20 years, upon application therefore he/she shall be paid the sum of \$3,000.00 for each year that he has served as an active firefighter in the Kandiyohi Fire Department. Interest said dollars will stop accumulating at the time of their 50th birthday.

Council Member Raddatz motioned to increase the relief association pension amount from \$2,500.00 to \$3,000.00 for each year served. Council Member Streich seconded the motion, motion carried.

Wildland Goggles: Fire Chief Swanson asked the council if he could apply for a DNR 50/50 Matching grant for wildland goggles. The total cost for the goggles is \$1,800, if the grant is approved the city cost would be \$900. Council Member Raddatz motioned to approve the grant application. Council Member Streich seconded the motion, motion carried.

Fire Fighter Resignation: Volunteer Firefighter and First Responder Jeffery VanBuren resigned effective May 2, 2024. Council Member Streich motioned to accept Fire Fighter VanBuren's resignation. Council Member Raddatz seconded the motion, motion carried. **The City Council would like to thank Jeff for 6 years of service to the Kandiyohi Fire Department.**

OLD BUSINESS

Spurs Restaurant: Council Member Raddatz motioned to approve Spurs Restaurant to serve beer and wine coolers during KIDD events. Council Member Streich seconded the motion, motion carried.

Resolution 202409: Council Member Raddatz motioned to approve Resolution 202409 a resolution to accept donations for the Kandiyohi Fire Department Truck and Equipment Account:

Cash Donation from Robert and Diann Anderson in the amount of \$300.00.

Council Member Streich Seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray-Yes, Clark – Yes, Raddatz – Yes, and Streich -Yes. Motion passed.

KIDD Street Closures: Council Member Raddatz motioned to approve the following road closures for KIDD:

- Close Streets Along the Parade Route starting 30 minutes before the parade and ending 30 minutes after the parade.
- Close East Atlantic Avenue from 2nd Street to 3rd Street for Waterball put on by the Kandiyohi Firemen's Association and the Kiddie Tractor Pedal Pull on Friday June 7th from 6pm until 9pm.
- Close East Atlantic Avenue from 2nd Street to 4th Street for Mini Rods put on by the Kandiyohi Firemen's Association on Saturday June 8th from 11:00am until 5pm.
- Close the Alley Behind the Fire Hall and Civic Center on Saturday June 8th for various KIDD Events.

Council Member Streich seconded the motion, motion carried.

NEW BUSINESS

LMCIT Insurance Appraisal: Brian Nelson from Pioneer Heritage Insurance was present to give the city council a synopsis of the 2024 League of MN Cities Insurance Trust's property 2024 property appraisal which is done every few years.

City of Kandiyohi 2023 Audit Report: Marisa Austin, CPA from CDS presented the 2023 Independent Auditor's Report to the City Council which includes the following:

- Statement of the Kandiyohi's Net Position
- General Fund Cash and Investment Balances
- 2023 General Fund Revenues
- 2023 General Fund Expenditures
- Water Fund Cash and Investment Balances
- Sewer Fund Cash and Investment Balances
- Storm Sewer Fund Cash and Investment Balances
- Electric Fund Cash and Investment Balances
- General Recommendations
- A Power Point Presentation Summarizing the 2023 Auditors Report and Findings.

Council Member Raddatz motioned to approve the 2023 Auditors Report and the 2023 Auditors Management letter. Council Member Streich seconded the motion, motion carried.

***Annual Audit Reports are at the City Office for anyone who would like to view them.**

ANNOUNCEMENTS:

KIDD: June 7-9, 2024

ADJOURNMENT

Council Member Streich motioned to adjourn at 8:38 p.m., Council Member Clark seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer
City Clerk

Claims List(Payments):

Charter	City Phone/Internet	\$169.97
City of New London	Building Inspections/Mileage	\$44.03
Farm Rite	Supplies & Repairs	\$3,499.15
Gopher State	City Locates	\$9.45
Harvest Bank	ACH Fees	\$32.00
Hildi Inc	Fire Relief Actuarial Report	\$2,250.00
League of MN Cities	Mayor/Council Members Annual Conference	\$1,020.00
LMCIT	Work Comp Insurance	\$7,305.00
MCFOA	Training	\$40.00
Menards	Supplies	\$376.67
NCPERS	Employee Life Insurance	\$32.00
Payroll		\$1,626.68
PERA		\$291.24
Payroll		\$1,569.21
PERA		\$279.68
Jerry & Kris Swanson	Civic Center Cleaning	\$96.00
Xcel Energy	City Gas	\$57.70
Total Expenditures		\$18,698.78
City Portion of Fire Department Expenditures		\$3,647.30