

**CITY OF KANDIYOHI
MEETING OF COUNCIL
NOVEMBER 20, 2023**

The Kandiyohi City Council held their regular meeting on Monday, November 20, 2023, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, James Raddatz, Scott McGillivray, and David Streich; City Maintenance, Brandon Huls; City Clerk, Julie Woltjer; and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Kyle Carlson

CONSENT AGENDA ITEMS:

Approval of November 6, 2023, Council Meeting Minutes.

Claims List(Payments) November 20, 2023

Department Reports: October 2023 Water & Sewer Report

- Water Usage – 1,159,000 Gallons
- Sewer Usage – 1,103,000 Gallons

Council Member McGillivray motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

No New Items

REPORTS OF OFFICERS

Poultry Bingo: The Kandiyohi Community Club would like to **THANK** those that were able to attend poultry bingo this year. Your contributions will help with future community events put on by the club.

Plow Truck DOT: The plow truck passed its annual DOT inspection and is ready to go for the upcoming plowing season.

Lawn Mower: Council Member Clark motioned for Public Works to start the trade in process for a new lawn mower if the purchase price is less than \$2,000 with the trade-in mower. Council Member McGillivray seconded the motion, motion carried.

OLD BUSINESS

Gave Resident update on employee evaluations per MN Stat 13D.05 Subd. 3 as written in the November 6, 2023, meeting minutes. Council Member McGillivray motioned that clerk/treasurer Woltjer's familial status changes that the raise for public works Huls would be increased the 4% difference to offset the variance. Council Member Clark seconded the motion, motion carried.

NEW BUSINESS

Resolution 202310: Council Member Raddatz motioned to approve Resolution 202310 a resolution to accept donations for the Kandiyohi Fire Department Truck and Equipment Account:

- Cash Donation from Operation Round-up in the amount of \$1,000.00.

Council Member Streich Seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray-Yes, Clark – Yes, Raddatz – Absent, and Streich -Yes. Motion passed.

Resolution 202311: Council Member Raddatz motioned to pass resolution 202311 Designating the polling place for the City of Kandiyohi. The 2024 polling place will be designated as the Kandiyohi Civic Center located at 432 Atlantic Ave Kandiyohi, Kandiyohi County, Minnesota. Council Member Streich seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray-Yes, Clark – Yes, Raddatz – Absent, and Streich -Yes. Motion passed.

Policy for Donation of Surplus Equipment to a Nonprofit Organization: Council Member Streich motioned to accept the Policy for Donation of Surplus Equipment to a Nonprofit Organization. Council Member McGillivray seconded the motion, motion carried. Council Member McGillivray motioned to donate the 1988 Fire Truck Pumper to a Volunteer Fire Department in Mexico then motioned to table the motion pending the 30-day waiting period for the donation listing, Council Member Clark. Motion passed.

Fire Department Payroll: Council Member Raddatz motioned to accept the 2023 Fire Department Payroll. Council Member McGillivray seconded the motion, motion carried.

ANNOUNCEMENTS:

Santa Express: December 9 from 7-8 PM

Holiday Lighting Contest: Winner Announced December 9th.

ADJOURNMENT

Council Member Raddatz motioned to adjourn at 8:19 p.m., Council Member Streich seconded the motion. Meeting adjourned.

Next Council meeting will be on Monday, December 4, 2023, at 7:00 p.m.

Respectfully submitted,

Julie Woltjer
City Clerk

Claims List(Payments):

GLSSWD	Sewer Processing Fees	\$16,600.37
Hawkins	Water Supplies	\$40.00
Lakes Area Review	Legal Notice	\$34.13
Menards	Supplies	\$178.25
MN PEIP	Employee Health Insurance	\$3,488.93
Moore Engineering	DNR Grant Application/RD Cost Updates	\$1,822.50
	1 st Street Issues	\$4,152.50
Payroll		\$1,950.38
PERA		\$307.14
Payroll		\$1,642.91
PERA		\$312.11
Waste Management	City Refuse	\$270.65
Excel Energy	City Gas	\$62.13
Total Expenditures		\$30,862.00
City Portion of Fire Department Expenditures		\$18,237.09
2023 Gross Annual Fire Department Payroll		\$19,535.13
2023 City of Kandiyohi Portion of Annual Fire Department Payroll & Taxes		\$9,337.78
2023 City of Kandiyohi Portion of Annual Fire Relief Association Contribution		\$5,163.83
2023 City of Kandiyohi Portion of Clothing Allowance		\$2,498.75