

**CITY OF KANDIYOHI
MEETING OF COUNCIL
NOVEMBER 4, 2024**

The Kandiyohi City Council held their regular meeting on Monday, November 4, 2024, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, David Streich, and Jeff Clark; City Maintenance, Brandon Huls; and City Clerk/Treasurer, Julie Woltjer. Absent: Fire Chief Jamie Swanson

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: No Meeting Guests

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of October 21, 2024, Council Meeting Minutes

Approval of Claims List(Payments) November 4, 2024

Department Reports: No New Items

Council Member Streich motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

No New Items

REPORTS OF OFFICERS

Fire Hydrant: A fire hydrant was damaged at the corner of Pacific Ave and 6th Street. A police report has been filed, and the incident is under investigation. The property owner closest to the hydrant will be contacted to determine if they have any video footage. Council member Hunt motioned to repair the hydrant in the meantime to get it back to working condition. Council Member Streich seconded the motion, motion carried.

New City Logo: The Council is reviewing new city logos.

Santa Express: Council Member Streich motioned to allow the Kandiyohi Community Club to use the Fire Hall to decorate the Santa express, pending Fire Chief Approval. Council Member Clark seconded the motion, motion carried.

OLD BUSINESS

Ordinance Public Hearing Notice: Council Member Clark motioned to approve the public hearing notice for proposed Ordinance § 177.30 and Amended Ordinances § 112.20 and § 151.45-151.48. Council Member Streich Seconded the motion, motion carried. The Public Hearing will be on December 2, 2024, at 7 pm before the regular council meeting.

City Website: Council Member Streich motioned to select Municipal Impact for the new city website, with an initial setup cost of \$449 and a first-year annual fee of \$665. This decision was made in light of the upgraded Catalis website option, which would cost \$1,995 for the first year of a four-year contract, with a 6% increase each subsequent year. Council Member Hunt seconded the motion, motion carried.

Employee Reviews: Reviews were held after Announcements so that the meeting could be closed to the public per MN Statute 13D.05 Subdivision 3. Council Member Streich motioned to close the meeting. Council Member Hunt seconded the motion, motion carried.

Council Member McGillivray motioned to give both Public Works Supervisor Huls and Clerk/Treasurer Woltjer a 6% raise retroactive to the October 25, 2024, Payroll as reviews are usually held the second meeting of October. Council Member Streich seconded the motion, motion carried.

NEW BUSINESS

Resolution 202420: Council Member Streich motioned to pass Resolution 202420 a resolution to accept the following cash donations for the Kandiyohi Fire Department Truck and Equipment Account:

- Donation from Timothy and Diane Helgeson in the amount of \$200.
- Donation from Anonymous Donation to Ebenezer Lutheran Church Women of ELCA for the Kandiyohi Fire Department in the amount of \$2,000.
- Donation from Teresa Holwerda Insurance Agency, Inc. in the Amount of \$1,000.
- Donation from Kandiyohi Power Charitable Trust in the Amount of \$1,000.

Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray-Yes, Clark – Yes, Hunt – Yes, and Streich - Yes. Motion passed.

Elected Official Rules of Procedures and Code Of Conduct: Clark/Treasurer Woltjer presented the City of Kandiyohi Elected Official Rules of Procedures and Code Of Conduct for review and editing to be completed during the December 2, 2024, council meeting.

ANNOUNCEMENTS:

Ebenezer/Tripolis Church LYO Dinner: November 22, 2024, 5:30 PM

Poultry Bingo: November 22, 2024, 7 PM

Open House 2025 Street & Utility and Water Tower Project: November 26, 2024, 7PM

Holiday Lighting Contest: Judging the week of December 9th.

Santa Night: December 14, 2024, 7-8 PM

ADJOURNMENT

Council Member Streich motioned to adjourn at 8:17 p.m., Council Member Hunt seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Claims List(Payments):

Charter	City Phone & Internet	\$169.97
City of New London	Building & Rental Inspections	\$298.02
Menards	Civic Center Maint. Supplies	\$77.32
Mileage Reimbursement	MCFOA Region 3 Training	\$64.32
MN Dept. of Revenue	Employment Taxes	\$314.93
National League of Cities	Membership Dues	\$309.00
Nissen Slabjacking	Raised Concrete	\$960.00
Payroll		\$1,791.65
PERA		\$305.61
Payroll		\$1,638.91
PERA		\$296.04
<u>US Treasury</u>	<u>Employment Taxes</u>	<u>\$1,650.81</u>
Total Expenditures		\$7,876.58
City Portion of Fire Department Expenditures		\$196.27

OFFICIAL