

**CITY OF KANDIYOHI  
MEETING OF COUNCIL  
OCTOBER 7, 2024**

The Kandiyohi City Council held their regular meeting on Monday, October 7, 2024, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, and Jeff Clark; City Maintenance, Brandon Huls; City Clerk/Treasurer, Julie Woltjer; Fire Chief Jamie Swanson. Absent: Council Member David Streich

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Brian Nelson from Pioneer Heritage Insurance, Craig Aurand, Dan Kleven, Toby Giese, Warren Jorgenson from the Volunteer Fire Department in El Centenario, Baja California Sur, Mexico.

Pledge of Allegiance

**CONSENT AGENDA ITEMS:**

Approval of September 16, 2024, Council Meeting Minutes

Approval of Claims List(Payments) October 7, 2024

Approval of Liquor License for KJ 's Quickstop

Department Reports: September 2024 Water & Sewer Report

- Water Usage – 969,000 Gallons
- Sewer Usage – 1,079,000 Gallons

Council Member McGillivray motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

**PUBLIC FORUM**

Resident question about a building permit for a shed

**REPORTS OF OFFICERS**

**MN Department of Health Drinking Water Report and Sanitary Survey Report:**

Public Works gave the Council an overview of the results from the MN Department of Health Drinking Water Report and Sanitary Survey Reports that are available for review in the city office for 10 years.

**MN Rural Water:** Council Member McGillivray motioned to approve MN Rural Water Association having a training session in March for local water operators at the Fire Hall with prior Kandiyohi Fire Chief Approval. Council Member Clark seconded the motion, motion carried.

**Street Sweeping:** Public Works Supervisor will be doing fall street sweeping over the next few weeks.

**Make A Wish:** Council Member Clark motioned to waive the civic center rental fee for a local family for a Make a Wish Celebration. Council Member Hunt seconded the motion, motion carried.

**City Website:** City Clerk/Treasurer requested to upgrade the city website to make it more user and administrator friendly with more personalization availability. Council Member McGillivray motioned to table deciding on the upgraded website 4-year contract until the next council meeting so that upgraded portfolios for other cities can be reviewed and compared. Council Member Clark seconded the motion, motion carried.

**Fire Fighter Resignation:** Volunteer Firefighter and First Responder Daryl Miller resigned effective October 3, 2024. Council Member Clark motioned to accept Fire Fighter Miller's

resignation. Council Member Hunt seconded the motion, motion carried. **The Council would like to thank Daryl for his years of service to the Kandiyohi Fire Department.**  
**Fire Truck Donation: Warren Jorgenson was present at the council meeting to personally thank the Kandiyohi Fire Department, Kandiyohi City Council, Kandiyohi Township, Green Lake Township and the other Local Fire Departments for the fire truck and equipment donations on behalf of the El Centenario La Paz, Baja California Sur Mexico Volunteer Fire Department.** The El Centenario Fire Department covers an area of 13,000 residents and provides mutual aid to other local departments in Mexico. The truck was used for a mutual aid call within 2 days of receiving it. The new fire truck is the only one in their state that can draft water for a drop tank. **The City Council wanted to thank the Local Fire Fighter Community for coming together and donating so much equipment to another Fire Department in need.**

### **OLD BUSINESS**

**Ordinance § 177.30:** Council started the reviewal process for ordinance 177.30 An ordinance for short-term rentals and the application that will need to be submitted for any short-term rentals in city limits. A public hearing will be set when other ordinances in the reviewal process are approved by the City Attorney to go to the Council for final approval and the public hearing.

### **NEW BUSINESS**

**Insurance:** Brian Nelson from Pioneer Heritage Insurance was present to give the council and update on the cities Property & Casualty Insurance and Workmen's Comp Insurance Audit.

**Resolution 202418:** Council Member McGillivray motioned to pass Resolution 202418 A Resolution Designating the Polling Place for the City of Kandiyohi. The 2024 polling place will be designated as the Kandiyohi Civic Center located at 432 Atlantic Ave Kandiyohi, Kandiyohi County, Minnesota. Council Member Hunt seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray-Yes, Clark – Yes, Hunt – Yes, and Streich - Absent. Motion passed.

**Ordinance § 151.45 – 151.48:** Council was given an updated ordinance for fencing requirements to review with a public hearing to be called after when the ordinance is ready for final council approval.

**Parks Improvement Plan:** Council Member Clark motioned to approve the 2024 City of Kanidyohi Parks Improvement Plan. Council Member McGillivray seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, McGillivray – Yes, Hunt – Yes and Streich – Absent, Motion passed.

### **ANNOUNCEMENTS:**

**Candidate Meet & Greet:** October 29, 2024, 7-8 PM

### **ADJOURNMENT**

Council Member Clark motioned to adjourn at 7:48 p.m., Council Member Hunt seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC  
City Clerk/Treasurer

**Claims List(Payments):**

Anderson, Larson, Klassen	Attorney Fees	\$320.00
Banyon Data Systems	Annual Account Support	\$1,135.00
Charter	City Phone & Internet	\$339.94
DSG	Hydrant Meter	\$3,573.80
Fastenal	Locating Paint	\$185.03
Gopher State One	Utilities Locates	\$2.70
Hawkins	Water Supplies & Chlorinator	\$1,456.00
Jerry & Kris Swanson	Civic Center Cleaning	\$42.98
KJ's Quickstop	Vehicle Fee	\$169.92
LMC	Annual Membership Dues	\$291.00
LMCIT	Property & Casualty Insurance	\$18,287.00
LMCIT	Workman's Comp.	\$1,018.00
Menards	Supplies	\$86.49
Mileage Reimbursement	MCFOA Advanced Academy	\$125.02
MN Dept of Revenue	Employment Taxes	\$387.23
NCPERS	Employee Life Insurance	\$32.00
Payroll		\$1,549.66
PERA		\$284.80
Payroll		\$1,823.61
PERA		\$328.36
Payroll		\$1,560.69
PERA		\$279.26
Team Lab	Road Patch	\$1,003.00
US Treasury	Employment Taxes	\$1,998.27
Xcel Energy	Shop Gas	\$25.18
Total Expenditures		\$36,304.94
City Portion of Fire Department Expenditures		\$1,310.73