

**CITY OF KANDIYOHI
MEETING OF COUNCIL
SEPTEMBER 15, 2025**

The Kandiyohi City Council held their regular meeting on Monday, September 15, 2025, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, and Jeff Clark; and City Clerk/Treasurer, Julie Woltjer. Absent: Council Member Toby Giese; Fire Chief Jamie Swanson; City Maintenance, Brandon Huls.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Jonathan Pauna from Moore Engineering, Kevin Friesen from USDA Rural Development, Kyle Carlson, and Rebecca Nistler

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of September 2, 2025, Council Meeting Minutes

Approval of Claims List(Payments) September 15, 2025

Department Reports:

- August 2025 Water Report
 - Gallons of Fresh Water Pumped 824,000
 - Gallons of Wastewater Pumped 1,593,000
- September Vehicle Maintenance Report
- Resolution 202514 A Resolution to Accept Cash & Noncash Donations

Council Member Hunt motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion passes.

PUBLIC FORUM

Update on nuisance violations

REPORTS OF OFFICERS

Street Closure: Council Member McGillivray motioned to approve the closure of Atlantic Avenue from 2nd Street to 4th Street on Thursday, September 18, from 6:30 PM to 9:00 PM for Fire Department training. Council Member Hunt seconded the motion. Motion carried with Council Member Giese absent.

UNFINISHED BUSINESS

2026 Preliminary Budget Levy: Council Member Clark motioned to accept the Proposed 2026 budget levy to be finalized at the Truth-In-Taxation Public Hearing:

• Net Tax Capacity Levy Amount	\$196,393
• Net Tax Bond Levy Amount	\$50,000
Total 2026 Proposed Levy Amount	\$246,393
• Property Taxes	\$196,393
• State General Purpose Aid	\$166,977
• All Other Revenues	\$214,611
Total Revenues	\$577,981
• General Government	\$96,600
• Mayor	\$4,156
• Council	\$6,847
• Clerk	\$37482

• Elections	\$4,785
• Assessing	\$4,500
• Engineering	\$4,000
• Fire Department	\$179,545
• Building Inspection	\$1,000
• Public Works	\$159,106
• Highways, Streets & Roadways	\$28,750
• Ice & Snow Removal	\$5,500
• Parks	\$31,300
• Civic Center	\$12,100
• Historical Room	\$2,310
Total Expenditures	\$577,981

Council Member Hunt seconded the motion. Mayor Lindstrand called for a voice vote: Clark - Yes, Hunt - Yes, and McGillivray - Yes. Motion carried with Council Member Giese absent.

Council Member Clark motioned to hold the Truth-in-Taxation Hearing on December 1, 2025, at 7 pm. Council Member Hunt seconded the motion. Mayor Lindstrand called for a voice vote: Clark - Yes, Hunt - Yes, and McGillivray - Yes. Motion carried with Council Member Giese absent.

NEW BUSINESS

Resolution 202517: Council Member Hunt motioned to approve Resolution 202517 A Resolution to Establish a New Municipal Checking Account and Designate Authorized Signatories. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: Clark - Yes, Hunt - Yes, and McGillivray - Yes. Motion carried with Council Member Giese absent.

Moore Engineering/USDA RD Update: Kevin Freisen from USDA Rural Development was present with Moore Engineering to discuss a \$510,000 funding shortfall for project contingencies due to the Water Tower bid coming in higher than estimated. Jon Pauna from Moore Engineering recommended moving the alternate for boring an additional line under Highway 12 to Phase 2 or 3 of the Preliminary Engineering Report planned phases, which would reduce the contingency shortfall by \$254,471. He further recommended using on-hand reserve funds for the remaining contingency shortfall of \$255,529 so the project can continue moving forward with awarding the Contract A bid.

Council Member Hunt motioned to approve Resolution 202519, a resolution authorizing the application for additional funding from USDA Rural Development. This resolution allows the City to apply for additional funding if needed to cover the contingency shortfall. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Hunt – Yes, McGillivray – Yes. Motion carried with Council Member Giese absent.

Additional soil borings will be completed in preparation for construction of the water tower foundation, which is scheduled to begin on October 6th.

Resolution 202518: Council Member Hunt motioned to approve Resolution 202518 A Resolution Authorizing Execution of an Advance Agreement and Participation In Joint Powers Authority for a Water Project for the City of Kandiyohi, Minnesota and Accepting the Offer of the Minnesota Rural Water Finance Authority to Purchase a \$1,079,000 General Obligation Utility Revenue Bond Anticipation Note of 2025A and Providing for its Issuance. Council Member McGillivray seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Hunt – Yes, McGillivray – Yes. Motion carried with Council Member Giese absent.

ANNOUNCEMENTS

No New Announcements

ADJOURNMENT

Council Member Hunt motioned to adjourn at 8:02 PM, Council Member Clark seconded the motion. No objections were made, and the meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Claims List(Payments):

AED Smart Monitoring	Annual Maintenance Whittier-Fire Hall	\$1,200.00
Anderson, Larson, Klassen	Attorney Fees	\$80.00
Charter	City Phone & Internet	\$169.99
Crow River Construction	Dust Control – 1 st Street	\$200.00
General Mailing	Water Sample Shipping	\$36.42
GLSSWD	August Sewer Processing	\$22,728.58
Gopher State One	Location Tickets	\$18.90
Harvest Bank	ACH Fees August	\$30.00
Interstate Products Inc	Wire Bracket Berm	\$1,140.00
MN PEIP	Employee Insurance	\$3,877.34
MN Revenue	Employee Taxes	\$229.01
NCPERS	Employee Paid Taxes	\$32.00
Payroll	9-5-25	\$1,757.66
PERA	9-5-25	\$310.16
Payroll	9-12-25	\$1,812.82
PERA	9-12-25	\$324.22
Uncommon USA	Veteran's Memorial Flags	\$163.20
US Treasury	Employment Taxes	\$1,297.05
Vosika	Park Portable Toilets	\$345.00
West Central Sanitation	Refuse Collection	\$202.75
Total Expenditures		\$35,955.10

Phase 1 Project Costs

Moore Engineering	Phase I - Bidding/Negotiation	\$28,585.00
-------------------	-------------------------------	-------------

City Portion of Fire Department Expenditures

\$1,002.53